



SEWP VI Ordering Guide

Category C — Mission-Based ITC/AV Services · 1 Accord Consulting, LLC

SEWP OVERVIEW

NASA SEWP VI — the NASA Solutions for Enterprise-Wide Procurement (SEWP), pronounced “soup” — provides the latest Information Technology, Communications, and Audio-Visual (ITC/AV) solutions and services for all Federal agencies and their approved contractors. Created in 1993, SEWP I was the first Government-Wide Acquisition Contract (GWAC) in the federal acquisition space. Over 30 years SEWP has continually expanded its scope to meet customer needs. The program is self-funded through a usage fee (0.34%) and supports more than 50,000 orders a year.

FAIR OPPORTUNITY

FAR 16.505(b)(1) provides that each contractor shall be given a fair opportunity to be considered for each order exceeding the micro-purchase threshold issued under multiple-award contracts. The method of obtaining fair opportunity is at the discretion of the Contracting Officer (CO), who must document the rationale for placement and price of each order. Using the SEWP online Quote Request Tool (QRT) is the recommended method to assist in this activity and to support the required decision documentation.

ABOUT 1 ACCORD CONSULTING

1 Accord Consulting, LLC is a Small Disadvantaged Business (SDB) delivering information technology and cybersecurity consulting to the Federal Government and private sector for over a decade. Core capabilities include cybersecurity and information security, Zero Trust architecture, systems engineering, managed IT services, and application development — including work aligned to Department of Defense and Intelligence Community security requirements. Under SEWP VI, 1 Accord holds a Category C award for Mission-Based ITC/AV services.

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1 Accord Consulting, LLC · NASA SEWP VI · Contract 80TECH26D1553

CONTRACT DETAILS

Contract No.	80TECH26D1553
Category	C — Mission-Based ITC/AV Services
Contract Type	GWAC (multiple-award)
NAICS	541512
Period of Performance	Nov 2026 – Oct 2036
SEWP Fee	0.34% (in pricing)
UEI	LSJPY53SEH46
Main Office	8014 Hammock Ln, APT C, Pasadena, MD 21122 · (410) 294-1717

1 ACCORD SEWP CONTACTS

QUOTES & ORDERS (PM)

Cybill Hartsell

Cybill.hartsell@1accord.net · 443-714-4871

SUPPORT & POST-DELIVERY (DPM)

Howard Bradford

Howard.Bradford@1accord.net · 410-294-1717

GENERAL / ESCALATION

Operations — 1 Accord

operations@1accord.net · (410) 294-1717 · Mon–
Fri 9:00 AM–5:00 PM ET

SEWP PROGRAM HELPLINE

help@sewp.nasa.gov

(301) 286-1478

Mon–Fri, 7:30 AM–6:00 PM ET

www.sewp.nasa.gov

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WHAT'S IN SCOPE FOR SEWP VI?

SEWP provides a broad suite of Information Technology, Communications, and Audio-Visual (ITC/AV) solutions and services. SEWP's processes let Contract Holders add new commercial technology and IT services to their contract as customer needs evolve. SEWP is composed of three scope categories. To confirm whether a requirement is within scope, send an overview and/or bill of materials (BOM) to help@sewp.nasa.gov for a quick review.

Category A — ITC/AV Solutions (products & product-based solutions)

Category B — Enterprise-Wide ITC/AV Service Solutions

Category C — Mission-Based ITC/AV Service Solutions — 1 Accord's award

HOW TO OBTAIN A QUOTE

1. Send your requirement — a Statement of Work and/or bill of materials (BOM) — to 1 Accord's SEWP Quotes contact (Cybill Hartsell), or issue an RFI/RFP to 1 Accord through the SEWP online Quote Request Tool (QRT).
2. 1 Accord confirms scope under Category C, prepares pricing at or below the SEWP Database of Record, and returns a written quote stating the period the quote is valid.
3. Your Contracting Officer places the Delivery Order (DO) through your agency's procurement office. 1 Accord honors any order submitted within the stated quote validity period.

INSTALLATION, WARRANTY & TECHNICAL SUPPORT

Policy and procedural information regarding installation, basic and extended warranty, technical and software support, and other post-delivery issues is coordinated by 1 Accord's Support & Post-Delivery contact, Howard Bradford (Howard.Bradford@1accord.net · 410-294-1717), with escalation to operations@1accord.net.

TROUBLESHOOTING A PROBLEMATIC ORDER

For help with a problematic order, contact 1 Accord's Support & Post-Delivery contact above. If the issue involves the SEWP order record or the QRT, the SEWP Program Helpline (help@sewp.nasa.gov · (301) 286-1478) can assist. Any modification to an issued order must also be routed through the issuing agency's procurement office and the SEWP Program Management Office (PMO).

ORDERING PROCESS

The internal ordering process of each agency varies; the process and forms for Purchase Requests (PRs) and Delivery Orders (DOs) issued against a SEWP contract are defined by the issuing agency, not the SEWP PMO. Typically an end-user determines a requirement and generates a PR; the agency's procurement office issues a DO (any valid Federal DO form may be used). The SEWP PMO does not issue DOs — it reviews, processes, and tracks issued DOs and forwards them to the Contract Holder. Modifications to an order must also route through the SEWP PMO.

This ordering guide is published in accordance with SEWP VI SOW SA.6 and the Contract Holder User Manual (CHUM). Updated versions are made available within 10 business days following each contract modification.